

Molecular Science Program – Fall 2010

ACADEMIC INFORMATION AND INSTRUCTIONS

Use this handout when completing the Course Action form that is provided to you in your welcome package. Please read the following information carefully.

It will be helpful if you have the following when completing the Course Selection Form:

- Degree Requirements Outline www.ryerson.ca/graduate/calendar/
- A Print out of the Timetable or on-screen (RAMSS)
- The Course Action Form
- The Program of Study

Degree Requirements Outline: The curriculum is based on the standard minimum ten-credit research Masters Program at Ryerson University.

MSc Molecular Science Requirements:

Students must complete the equivalent of 10 credit courses as follows:

A successfully defended master's thesis

- MS8201 Master's Seminar 1 (First year)
- MS8202 Master's Seminar 2 (Second year)

Three credits from Elective list

Master's Thesis

This is a laboratory-based research project. Students are required to conduct research, submit their completed research in a thesis format to an examination committee, and make an oral presentation and defence of the research thesis and results to this committee. Through the thesis, students are expected to demonstrate competence in oral and written communication, experimental design and scientific thought processes, as well as a sound understanding of the specialty area associated with the research. The Master's Thesis is a "Milestone." Pass/Fail.

MS8201 Master's Seminar 1

Master's Seminar 1: This seminar course features presentations by guest speakers and students in the program. Each student is required to present a seminar on a topic not directly related to the student's thesis research. All program students are required to attend and to actively participate in all seminars provided in this course. Pass/Fail

MS8202 Master's Seminar 2

This seminar course features presentations by guest speakers and students in the program. Each student is required to present a seminar on his/her thesis research including background, proposal and results. All program students are required to attend and to actively participate in all seminars provided in this course. Pass/Fail

Course Selection Form for F2010 – This form is used for registration purposes each term that you are at Ryerson. A preliminary timetable for winter 2011 is also available on line; however, do not send in your request for the winter 2011 semester at this time. The Course Selection for the fall 2010 must be typed and returned to me by **August 20, 2010**.

The Preliminary Timetable for the Winter 2011 will be available on-line during the last week of August at

http://www.ryerson.ca/graduate/programs/molecular_science/molecularscience.forms.html

Course descriptions are also be available on line at: <http://www.ryerson.ca/graduate/calendar>

Course Action Form – This form is used when you want to swap, change or drop a course. The form is available on line at:

<http://www.ryerson.ca/graduate/forms/documents/CourseActionForm.pdf>

Adding and Dropping Courses – All add and drop transactions must be approved by the Program Director. If you are dropping a course, you must also inform the Program Administrator as soon as possible so that the spot can be allocated to the next student on the waiting list. **The deadline to add a course for the fall 2010 is Friday, September 24.**

Course Substitution Form – A Course Substitution enables a graduate student to substitute one Ryerson course for another within their program curriculum. However, the substitution must be approved by the Program Director prior to registration in the course. Contact the Program Administrator for further information.

Program of Study – A program of study form is enclosed with this package. Use it as a guide when you are building your timetable and to discuss your program goals with your supervisor. **Friday, October 8** - Final date to establish Program of Study with Faculty Advisor (fall 2010 admissions only).

Timetabling Flexibility – There are a lot of spots in all the courses offered, so space is not a problem. However, do not register yourself in more courses than you are required to take. You should consult with your faculty advisor before registering in a course.

Course Cancellation – Ryerson reserves the right to cancel courses that are under enrolled. The minimum enrolment is four students. The decision to cancel a course is made after the first two weeks of classes which is usually after the last day to add a course.

Transfer Credits – Transfer credit application forms and complete instructions are available online at www.ryerson.ca/graduate/forms. You must submit the application, official transcripts and course outlines/descriptions only for graduate courses successfully completed at another postsecondary institution. Not all transfer credits that you receive may be applicable to your program of study.

The Senate - The Senate is the academic policy making body of Ryerson University. You should familiarize yourself with the following policies:

- Student Code of Academic Conduct <http://www.ryerson.ca/senate/policies/pol60.pdf>
- Student Code of Non-Academic Misconduct
<http://www.ryerson.ca/senate/policies/pol61.pdf>
- Accommodation of Student Religious, Aboriginal and Spiritual Observance
<http://www.ryerson.ca/senate/policies/pol150.pdf>

School of Graduate Studies Policies and Procedures - Refer to this website for policies and procedures pertaining to Graduate Studies at Ryerson. <http://www.ryerson.ca/graduate/policies/>